

Appendix One

The Services to be provided by the Contractor:

Complete Baseline Research Update employing a Pacific research framework, which gives priority to relationships and informed community participation. This ensures 'meaningful engagement', relevance, validity and ownership of the research process and outcomes. This will be achieved through:

- Partnerships with NGOs working in this field, through the planning, implementation and evaluation stages.
- National stakeholder meetings, including review of materials collected.
- Use of qualitative methods such as focus groups and in-depth interviews with key informants. Pacific research highlights that face to face communication is more appropriate and yields richer data than paper and pencil instruments or survey methodology.
- Analysis of media reports of domestic violence (e.g., newspaper reports).
- Literature review of published and unpublished research.
- Collection and analysis of data recorded by Police and NGOs.
- Overview of government legislation, policies and practices.

The Contractor will work as far as possible with the PPDVP mentors.

Field work research will:

- begin with a stakeholder meeting, including representatives of relevant Ministries and NGOs;
- involve focus groups, interviews, and collection of statistical data and other local documentary material; and
- conclude with a stakeholder workshop.

Employ the methodology as described below

1. POLICE ATTITUDES, POLICY, PRACTICE		
TOR (as listed)	Method	Strategy
1. Current levels of domestic violence reported to police	Document research Analysis of Case management (CMIS) Data in each jurisdiction Consultation	Collect recorded crime statistics on assaults, homicides, rapes in marriage (where legislated) at local and / or national level, over a specified time period Police representative to assist in understanding offence codes, counting methodology, etcetera

<p>2. Current policy and practice arrangements for dealing with Police Officers as domestic violence offenders</p> <p>3. The state and recent history of Police partner relations</p> <p>4. Current Policy protocols and general processes and procedure (including record keeping) for dealing with domestic violence</p> <p>5. Current Police leadership practice around domestic violence</p> <p>6. The current state of Police domestic violence training</p> <p>7. History of change around Police domestic violence practice.</p>	<p>Interview / consultation</p>	<p>Police representative(s) Key partner groups</p>
<p>8. Police attitudes and perceptions of domestic violence. Including attitudes to dealing with complaints, prosecutions, offenders, and holding offenders to account. Police views on traditional cultural attitudes towards domestic violence and views of Officers regarding traditional local or village approaches towards dealing with domestic violence.</p> <p>9. Police attitudes and perceptions of Police Officers as domestic violence offenders</p>	<p>Focus groups Interviews</p>	<p>Male and female Police Officers In-depth interviews with Police Officers and / or leaders to supplement focus groups</p>
<p>10. Current state of Police prosecution of domestic violence</p>	<p>Interview / consultation</p>	<p>Provide a brief overview of the likely situation through stakeholder consultation, Judicial interview responses, and analysis of police prosecution files</p>

2. GOVERNMENT, NGO & VICTIM RESPONSES		
TOR (as listed)	Method	Strategy and issues
1. Current / historical levels of domestic violence reported to key NGOs	Interviews File analysis	NGO representatives Dependent on identification of lead NGO partner(s) by in-country mentors
2. Assessment of prevalence of domestic violence using available data from Police, NGOs and other agencies	Document research	Available data (e.g., NGOs, Police, WHO / CEDAW)
3. Small qualitative study of domestic violence victims to identify broad attitudes towards domestic violence and reporting to Police 4. General assessment of levels of social acceptance and cultural tolerance towards domestic violence based on 3 (above) and available existing data	Focus groups Interviews Analysis of media coverage Data from all TOR (A and B) will feed into this.	NGOS help select participants Focus group and interview data supplemented by analysis of the number and language of reports on domestic violence in newspapers (and possibly television) over specified periods
5. Policy and other contribution of key NGOs to dealing with and reducing domestic violence	Interviews Consultation	NGO representatives
6. Current Government policy and practice arrangements directed or associated with domestic violence 7. Current state of legislative arrangements in relation to domestic violence including compliance with international covenants and conventions (CEDAW)	Interviews Focus groups	Project partnerships with Ministries / Departments (e.g., Ministries of Women, Justice, Social Development, Attorney General, etcetera)
8. Current state of any alternative approaches (village justice) to domestic violence	Consultation Document analysis	Community meetings NGOs Newspaper reports Published and unpublished research

		Police data
9. Medical / death records indicating levels of domestic violence and reporting of domestic violence	Interviews Consultation	Provide brief overview of nature and extent of systems in place for (a) reporting AND (b) sharing information. Legislation relating to same.
10. Church	Consultation	National Council of Churches (NCC) as lead group

Activity Reporting

3. REPORTING	
TOR (as listed)	OUTPUT
1. Oral briefing to PPDVP Programme Manager on the results of the in country fieldwork and site visits.	Oral briefing to Programme Manager by 7th October 2010.
2. Preparation of a Draft Report on the research, in country fieldwork and site visits with analysis of the current situation in each of the four countries (Cook Islands, Samoa, Tonga and Kiribati); analysis of changes that have occurred in each country since the initial Baseline Reviews were completed in 2007; and interpretation of how and why these changes have occurred with emphasis on any linkages to the delivery of the PPDVP activities with local police services and Non Government Organisations and Government Agencies.	<p>Written report on the in country analysis and findings for the four countries.</p> <p>These may be provided in the form of four appendices to a wider summary report, described at 3 below.</p> <p>Reports received in electronic form by e-mail by PPDVP before close of business (4.00 pm) on 3rd December 2010.</p>
3. Draft Summary Report on the overall outcomes of the four in country reviews to describe any common changes and improvements, with emphasis on how these are linked to the delivery of the PPDVP activities in each country, or collectively.	<p>Written summary report on the overall findings of the in country analysis in the four countries identifying common themes or changes occurring since the initial Baseline Reviews.</p> <p>These may be provided as a wider summary report, to the four in country reports, described at 2 above.</p> <p>Report received in electronic form by e-mail by PPDVP before close of business (4.00 pm) on 3rd December 2010.</p>
4. Final Reports (as detailed in 2 and 3 above) taking in to account feedback from the PPDVP on the draft reports.	<p>Written country and summary reports (as detailed in 2 and 3 above).</p> <p>Report received in electronic form by e-mail by PPDVP before close of business (4.00 pm) on 17th December 2010.</p>